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» Transfers to other accounts

What can I find on this page?

On this page, you can make transfers to third party accounts, or to other banks, they can be:

- Banamex account to other Banamex account
- Banamex account to other banks (interbank)
- Banamex account to national payment orders
- Banamex account to international payment orders

The origin and destination accounts must be registered previously in BancaNet Empresarial.

How can I obtain the information I am interested in?

To make a transfer.

Origin Account

In the filter *Account type* choose one of the following options: Checks, Cuenta Maestra, Cards and Revolving Credits PYME

A list with the ten most frequently used accounts will automatically open, according with the account type you previously selected.

If you do not find any of your accounts, click on *See all the accounts*; this option opens a window in which all the accounts are displayed, and where you can search by name, alias, branch or account number.

In this window, you can only select one account.

Deposit account or Payee with the options:

In the selection list, choose the accounts previously registered.

If you do not find any of your accounts, click on *See all the accounts*; this option opens a window in which all the accounts are displayed, and where you can search by name, alias, branch or account number.

In this window, you can only select one account.

Transfer information

- Amount: The amount can be in pesos (MXN) or in dollars (USD). If any of the selected accounts is in dollars, the tag USD is displayed, as well as the current exchange rate (bank sell price of the day).

Additional operations

- Concentrating account (Banamex line): This option must be selected only if the destiny account is a concentrating account.
- References: This option is enabled only if your operation is an interbank transfer or a Payment to Third parties Checks Banamex; in this case, the following Entry fields, will open:
 - Numeric reference: This field is mandatory and consists on a number associated to the transfer. It must be validated when it is concentration account.

- Alphanumeric reference: Mandatory field. Enter some text associated to the transfer.
- Description: In this field, you have to enter some description associated to the transfer.
- Fiscal vouchers: By selecting this option, the fields RFC and IVA will be displayed so you can enter the corresponding information.
- Schedule for a future date: By selecting this option, the following information will be displayed:
 - Date: Using a calendar you can choose the date to apply the operation. You can only select one date.
 - Schedule: Two selection lists are displayed, one to indicate the hour, with the values "00" to "23"; and another to indicate the minutes, with the values "00", "15", "30" and "45".
- Remote authorization form: By selecting this option, the following information will be displayed:
 - Date: Using a calendar you can choose the date to apply the operation. You can only select one date.
 - Schedule: Two selection lists are displayed, one to indicate the hour, with the values "00" to "23"; and another to indicate the minutes, with the values "00", "15", "30" and "45".
- Save as frequent operation: By selecting this option, the operation will be saved in frequent operations.
- Notify the payee: By selecting this option, the system will obtain from the accounts catalog the recorded data, which will be editable:
 - E-mail: By selecting this option, the payee´s email will be displayed: if you have not registered it yet, you can do it right there.
 - Cellular Phone Number: By selecting this option, the payee´s cell phone number will be displayed: if you have not registered it yet, you can do it right there (only for Telcel).
 - Message: Here you have to write the message that will be sent to the Payee.

By clicking "Continue", the Confirmation screen will be displayed.

» Confirmation - Transfers to other accounts

What can I find on this page?

On this page, you can see the details of your transfers before are made.

How can I obtain the information I am interested in?

The page consists of the following sections:

Withdrawal account:

- Account: Displays the number, name or alias of the account.
- Balance MXN or USD: Displays the Account´s balance:

Deposit account

- Account: Displays the number, name or alias of the account.

Transfer information

Contains a summary with the following data:

- Amount: The amount can be in pesos (MXN) or in dollars (USD).
- Numeric reference: This option is displayed only if registered it in the previous screen.
- Alphanumeric reference: This option is displayed only if registered it in the previous screen.
- RFC: It is displayed only if this field was selected in the Entry screen.
- IVA: It is displayed only if this field was selected in the Entry screen.
- Remote authorization: Indicates if the operation must be authorized by another user.
- Programmed date: It has the format dd/mm/yy (day, month, year) It is displayed only if this field was selected in the Entry screen.
- Programmed schedule: It has the format of 00:00 hours. It is displayed only if this field was selected in the Entry screen.
- Frequent operation: It is displayed only if the operation is saved as frequent, with the word "Yes".
- Description: Displays the concept of the transfer you registered on the previous screen.

By clicking "Return", you will be sent to the Entry screen, keeping the information previously selected.

By clicking "Accept", the operation will be applied and the transfer's application screen will be displayed.

» Application - Transfers to other accounts

What can I find on this page?

On this page, you can see the details of your transfer once it is applied.

How can I obtain the information I am interested in?

The page consists of the following sections:

Status:

- Applied
- Received instruction
- The second signature of remote authorization is missing.
- Pending to be authorized.

Withdrawal account:

- Account: Displays the number, name or alias of the account.
- Balance MXN: Presents the Account's balance:

Deposit account

- Account: Displays the number, name or alias of the account.

Transfer information

Contains a summary with the following data:

- Amount: The amount can be in pesos (MXN) or in dollars (USD).
- Numeric reference: This option is displayed only if registered it in the previous screen.
- Alphanumeric reference: This option is displayed only if registered it in the previous screen.
- RFC: It is displayed only if this field was selected in the Entry screen.
- IVA: It is displayed only if this field was selected in the Entry screen.
- Remote authorization: Indicates if the operation must be authorized by another user.
- Programmed date: It has the format dd/mm/yy (day, month, year) It is displayed only if this field was selected in the Entry screen.
- Programmed schedule: It has the format of 00:00 hours. It is displayed only if this field was selected in the Entry screen.
- Frequent operation: It is displayed only if the operation is saved as frequent, with the word "Yes".
- Description: Displays the concept of the transfer you registered on the previous screen.
- Entered by: It is displayed when the transfer is sent by an entry operator user.
- User 1: Displays the name of the user who made the operation, as long as this last one has the faculties to make such operation; on the contrary, this field is not displayed.
- User 2: Displays the name of the user who made the operation, in case a User 2 does not exist, this field is not displayed.

» Transfers to other accounts - Interbank

What can I find on this page?

On this page, you can make transfers to third party accounts, or to other banks, they can be:

- Banamex account to other Banamex accounts
- Banamex account to other banks (interbank)
- Banamex account to national payment orders
- Banamex account to international payment orders

The origin and destination accounts must be registered previously in BancaNet Empresarial.

How can I obtain the information I am interested in?

To make a transfer.

Origin Account

In the filter *Account type* choose one of the following options: Checks, Cuenta Maestra, Cards and Revolving Credits PYME

A list with the ten most frequently used accounts will automatically open, according with the account type you previously selected.

If you do not find any of your accounts, click on *See all the accounts*; this option opens a window in which all the accounts are displayed, and where you can search by name, alias, branch or account number.

In this window, you can only select one account.

Deposit account or payee

In the selection list, choose the accounts previously registered.

If you do not find any of your accounts, click on *See all the accounts*; this option opens a window in which all the accounts are displayed, and where you can search by name, alias, branch or account number.

Transfer information

- Amount: The amount can be in pesos (MXN) or in dollars (USD). If any of the selected accounts is in dollars, the tag USD is displayed, as well as the current exchange rate (bank sell price of the day).

Additional operations

- Date value: Withdrawal date in the format dd/mm/yyyy (day, month, year).
- Application date: Deposit date in a selection list with the options *Same day* and *24 hours*.
- References: By enabling this option, the following Entry fields will be displayed:
 - Numeric reference: This field is mandatory and contains a number associated to the transfer; it must be validated when it is a concentrating account.
 - Alphanumeric reference: Mandatory field. Enter some text associated to the transfer.
 - Description: In this field, you must enter some description associated to the transfer.
- Fiscal vouchers: By selecting this option, the fields RFC and IVA will be displayed so you can enter the corresponding information.
- Save as frequent operation: By selecting this option, the operation will be saved in frequent operations.
- Notify the payee: By selecting this option, the system will obtain from the accounts catalog the recorded data, which will be editable:
 - E-mail: By selecting this option, the payee's email will be displayed: if you have not registered it yet, you can do it right there.
 - Cellular Phone Number: By selecting this option, the payee's cell phone number will be displayed: if you have not registered it yet, you can do it right there (only for Telcel).
 - Message: Here you have to write the message that will be sent to the Payee.

By clicking "Continue", the Confirmation screen will be displayed.

» Confirmation - Transfers to other accounts - Interbank

What can I find on this page?

On this page, you can see the details of your transfers before are made.

How can I obtain the information I am interested in?

The page consists of the following sections:

Withdrawal account:

- Account: Displays the number, name or alias of the account.
- Balance MXN or USD: Presents the Account's balance:

Deposit account

- Account: Displays the number, name or alias of the account.

Transfer information

Contains a summary with the following data:

- Amount: The amount can be in pesos (MXN) or in dollars (USD).
- Numeric reference: This option is displayed only if registered it in the previous screen.
- Alphanumeric reference: This option is displayed only if you registered it in the previous screen.
- RFC: It is displayed only if this field was selected in the Entry screen.
- IVA: It is displayed only if this field was selected in the Entry screen.
- Remote authorization: Indicates if the operation must be authorized by another user.
- Date value: Withdrawal date in the format dd/mm/yyyy (day, month, year).
- Application date: From a selection list, you choose one out of two options for the deposit date: Same day and 24 hours.
- Account type: Displays the CLABE or the card number.
- Frequent operation: It is displayed only if the operation is saved as frequent, with the word "Yes".
- Description: Displays the concept of the transfer you registered on the previous screen.

By clicking "Return", you will be sent to the Entry screen, keeping the information previously selected.

By clicking "Accept", the operation will be applied and the transfer's application screen will be displayed.

» Application - Transfers to other accounts - Interbank

What can I find on this page?

On this page, you can see the details of your transfer once it is applied.

How can I obtain the information I am interested in?

The page consists of the following sections:

Status:

- Applied
- Received instruction
- The second signature of remote authorization is missing.
- Pending to be authorized.

Withdrawal account:

- Account: Displays the number, name or alias of the account.
- Balance MXN: Presents the Account´s balance:

Deposit account

- Account: Displays the number, name or alias of the account.

Transfer information

Contains a summary with the following data:

- Amount: The amount can be in pesos (MXN) or in dollars (USD).
- Numeric reference: This option is displayed only if you registered it in the previous screen.
- Alphanumeric reference: This option is displayed only if you registered it in the previous screen.
- RFC: It is displayed only if this field was selected in the Entry screen.
- IVA: It is displayed only if this field was selected in the Entry screen.
- Remote authorization: Indicates if the operation must be authorized by another user.
- Date value: Funds withdrawal date in the format dd/mm/yyyy (day, month, year).
- Application date: From a selection list, you choose one out of two options for the deposit date: Same day and 24 hours.
- Frequent operation: It is displayed only if the operation is saved as frequent, with the word "Yes".
- Description: Displays the concept of the transfer you registered on the previous screen.

- Entered by: It is displayed in case the transfer is sent by an entry operator user.
- User 1: Displays the name of the user who made the operation, as long as this last one has the faculties to make such operation; on the contrary, this field is not displayed.
- User 2: Displays the name of the user who made the operation, in case a User 2 it does not exist, this field is not displayed.

» Transfers to other accounts - National Payment orders

What can I find on this page?

On this page, you can make transfers to third party accounts, or to other banks, they can be:

- Banamex account to other Banamex accounts
- Banamex account to other banks (interbank)
- Banamex account to national payment orders
- Banamex account to international payment orders

The origin and destination accounts must be registered previously in **BancaNet** Empresarial.

How can I obtain the information I am interested in?

To make a transfer.

Origin Account

In the filter *Account type* choose one of the following options: Checks, Cuenta Maestra, Cards and Revolving Credits PYME

A list with the ten most frequently used accounts will automatically open, according with the account type you previously selected.

If you do not find any of your accounts, click on *See all the accounts*; this option opens a window in which all the accounts are displayed, and where you can search by name, alias, branch or account number.

In this window, you can only select one account.

Deposit account or payee

Selection list with the accounts previously registered.

If you do not find any of your accounts, click on *See all the accounts*; this option opens a window in which all the accounts are displayed, and where you can search by name, alias, branch or account number.

Transfer information

- Amount: The amount can be in pesos (MXN) or in dollars (USD). If any of the selected accounts is in dollars, the tag USD is displayed, as well as the current exchange rate (bank sell price of the day).
- See branches directory: By clicking on this link, the window *Branch directory by state* will open, with a selection list that contains the states of the Mexican Republic. By choosing a state, the list of branches will be displayed on the lower part of the page; there you can select one only.

Additional operations

- Schedule for a future date: By selecting this option, the following information will be displayed:
 - Date: Using a calendar you can choose the date to apply the operation. You can only select one date.
 - Schedule: Two selection lists are displayed, one to indicate the hour, with the values "00" to "23"; and another to indicate the minutes, with the values "00", "15", "30" and "45".
- Save as frequent operation: By selecting this option, the operation will be saved in frequent operations.
- Remote authorization form: By selecting this option, the following information will be displayed:
 - Date: Using a calendar you can choose the date to apply the operation. This calendar only allows the selection of one date.
 - Schedule: Two selection lists are displayed, one to indicate the hour, with the values "00" to "23"; and another to indicate the minutes, with the values "00", "15", "30" and "45".
- Notify the payee: By selecting this option, the system will obtain from the accounts catalog the recorded data, which will be editable:
 - E-mail: By selecting this option, the payee´s email will be displayed: if you have not registered it yet, you can do it right there.
 - Cellular Phone Number: By selecting this option, the payee´s cell phone number will be displayed: if you have not registered it yet, you can do it right there (only for Telcel).
 - Message: Here you have to write the message that will be sent to the Payee.

By clicking "Continue", the Confirmation screen will be displayed.

» Confirmation - Transfers to other accounts - National Payment orders

What can I find on this page?

On this page, you can see the details of your transfer before it is applied.

How can I obtain the information I am interested in?

The page consists of the following sections:

Withdrawal account:

- Account: Displays the number, name or alias of the account.
- Balance MXN or USD: Presents the Account´s balance:

Deposit account

- Account: Presents the payment order and the payee´s name.

Transfer information

Contains a summary with the following data:

- Amount: The amount can be in pesos (MXN) or in dollars (USD).
- Branch: Displays the number of the branch (four digits).
- Sender: Name or Trade name of the company.
- Type of Payee: Individual entity or Legal person.
- Remote authorization: Indicates if the operation must be authorized by another user.
- Programmed date: It has the format dd/mm/yy (day, month, year) It is displayed only if this field was selected in the Entry screen.
- Programmed schedule: It has the format of 00:00 hours. It is displayed only if this field was selected in the Entry screen.
- Frequent operation: It is displayed only if the operation is saved as frequent, with the word "Yes".
- Notify the payee: By selecting this option, the system will obtain from the accounts catalog the recorded data, which will be editable:
 - E-mail:
 - Cellular Phone Number:
 - Message:

By clicking "Return", you will be sent to the entry screen, keeping the information previously selected.

By clicking "Accept", the operation will be applied and the transfer application screen will be displayed.

» Application - Transfers to other accounts - National Payment orders

What can I find on this page?

On this page, you can see the details of your transfer once it is applied.

How can I obtain the information I am interested in?

The page consists of the following sections:

Status:

- Applied
- Received instruction
- The second signature of remote authorization is missing.
- Pending to be authorized.

Withdrawal account:

- Account: Displays the number, name or alias of the account.
- Balance MXN or USD: Presents the Account's balance:

Deposit account

- Account: Presents the payment order and the payee´s name.

Transfer information

Contains a summary with the following data:

- Amount: The amount can be in pesos (MXN) or in dollars (USD).
- Branch: Displays the number of the branch (four digits).
- Sender: Name or Trade name of the company.
- Type of Payee: Individual entity or Legal person.
- Remote authorization: Indicates if the operation must be authorized by another user.
- Programmed date: It has the format dd/mm/yy (day, month, year) It is displayed only if this field was selected in the Entry screen.
- Programmed schedule: It has the format of 00:00 schedules. It is displayed only if this field was selected in the Entry screen.
- Frequent operation: It is displayed only if the operation is saved as frequent, with the word "Yes".
- Notify the payee: By selecting this option, the system will obtain from the accounts catalog the recorded data, which will be editable:
 - E-mail:
 - Cellular Phone Number:
 - Message:
- Entered by: It is displayed in case the transfer is sent by an entry operator user.
- User 1: Displays the name of the user who made the operation, as long as this last one has the faculties to make such operation; on the contrary, this field is not displayed.
- User 2: Displays the name of the user who made the operation, in case a User 2 it does not exist, this field is not displayed.

» Transfers to other accounts - International Transfer

What can I find on this page?

On this page, you can make transfers to third party accounts, or to other banks, they can be:

- Banamex account to other Banamex accounts
- Banamex account to other banks (interbank)
- Banamex account to national payment orders
- Banamex account to international payment orders

The origin and destination accounts must be registered previously in **BancaNet** Empresarial.

How can I obtain the information I am interested in?

To make a transfer.

Origin Account

In the filter *Account type* choose one of the following options: Checks, Cuenta Maestra, Cards and Revolving Credits PYME

A list with the ten most frequently used accounts will automatically open, according with the account type you previously selected.

If you do not find any of your accounts, click on *See all the accounts*; this option opens a window in which all the accounts are displayed, and where you can search by name, alias, branch or account number.

In this window, you can only select one account.

Deposit account or payee

Selection list with the accounts previously registered.

If you do not find any of your accounts, click on *See all the accounts*; this option opens a window in which all the accounts are displayed, and where you can search by name, alias, branch or account number.

- Payee bank
 - Account: In case it is registered, it will be displayed automatically and you will not be able to modify it. In case it was registered as IBAN, the field will be editable so you can enter the account number.
 - SWIFT/ABA: Will automatically be displayed by selecting the payee of the international transfer.
 - Clearing house (optional) Selection list where you have to select the Clearing house and SWIFT; only the banks associated to the destiny bank are displayed.
 - Account: Enter the associated account to the Clearing house.

Transfer information

- Amount: The amount can be in pesos (MXN) or in dollars (USD).

You can change the value of the currency with the selection list, in the field currency, located to the right of the field Amount. If you choose the currency, USD, the exchange rate (sell price) of the day, will be displayed.
- Amount MXN or USD (conversion): Displays the conversion of dollars to pesos or pesos to dollars, depending on the currency you select, on the selection list *Currency*. This field is displayed only if the origin account is in MXN.

Additional operations

- Fiscal vouchers: By selecting this option, the fields RFC and IVA are displayed:
- References: This option is enabled if your operation is an interbank transfer or a Payment to Third parties Checks Banamex; in this case, the following Entry fields, will open:
 - Numeric reference: This field is mandatory and contains a number associated to the transfer; it must be validated when it is a concentrating account.

- Alphanumeric reference: Mandatory field. Enter some text associated to the transfer.
- Description: In this field, you must enter some description associated to the transfer.
- Save as frequent operation: By selecting this option, the operation will be saved in frequent operations.
- Notify the payee: By selecting this option, the system will obtain from the accounts catalog the recorded data, which will be editable:
 - E-mail: By selecting this option, the payee´s email will be displayed: if you have not registered it yet, you can do it right there.
 - Message: Here you have to write the message that will be sent to the Payee.

By clicking "Continue", the Confirmation screen will be displayed.

» Transfers to other accounts - International Payment orders 2

What can I find on this page?

On this page, you must fill the data of the payer and the payee, in order to complete your transfer.

How can I obtain the information I am interested in?

To continue with your transfer:

Payer information

- Name and last name or trade name: Are displayed automatically.
- Address: You have to register here, the payer´s address.
- City/Municipality: You have to register here the city or municipality of the payer.
- Country: Choose from a selection list the country of the payer.

Payee information

- Name and last name or trade name: Are displayed automatically.
- Address: You have to register here, the payee´s address.
- City/Municipality: You have to register here the city or municipality of the payee.
- Country: Choose from a selection list the country of the payee.

By clicking "Return", you will be sent to the Entry screen, keeping the information previously selected.

By clicking "Continue", the Confirmation screen will be displayed.

» Confirmation - Transfers to other accounts - International Payment orders with notification

What can I find on this page?

On this page, you can see the details of your transfer before it is applied.

How can I obtain the information I am interested in?

The page consists of the following sections:

Withdrawal account:

- Account: Displays the number, name or alias of the account.
- Balance MXN or USD: Presents the Account´s balance:

Deposit account

- Deposit account or payee International transfer and name.

Transfer information

- Amount: The amount can be in pesos (MXN) or in dollars (USD).
- Amount MXN or USD (conversion): Displays the conversion of dollars to pesos or pesos to dollars, depending on the currency you selected.
- Exchange rate: Sell bank price of the day.
- RFC: It is displayed only if this field was selected in the Entry screen.
- IVA: It is displayed only if this field was selected in the Entry screen.
- Payee bank: Bank associated to the destiny bank.
- SWIFT/ABA: Displays the information registered on the Entry screen.
- Account payee: Displays the information registered on the Entry screen.
- Save as frequent operation: By selecting this option, the operation will be saved in frequent operations.
- Payer: Displays the information registered on the Entry screen.
- Payer´s address: Displays the information registered on the Entry screen.
- City and Country payer: Displays the information registered on the Entry screen.
- Payee: Displays the information registered on the Entry screen.
- Payee´s address: Displays the information registered on the Entry screen.
- City and Country: Displays the information registered on the Entry screen.
- Clearing house Displays the information registered on the Entry screen.
- Clearing house account: Displays the information registered on the Entry screen.

- Notify the payee: By selecting this option, the system will obtain from the accounts catalog the recorded data, which will be editable:
 - E-mail: By selecting this option, the payee's email will be displayed: if you have not registered it yet, you can do it right there.
 - Message: Here you have to write the message that will be sent to the Payee.

By clicking "Return", you will be sent to the Entry screen, keeping the information previously selected.

By clicking "Accept", the operation will be applied and the transfer's application screen will be displayed.

» Application - Transfers to other accounts - International Payment orders

What can I find on this page?

On this page, you can see the details of your transfer once it is applied.

How can I obtain the information I am interested in?

The page consists of the following sections:

Status:

- Applied
- Received instruction
- The second signature of remote authorization is missing.
- Pending to be authorized.

Withdrawal account:

- Account: Presents the number, name or alias of the account.
- Balance MXN or USD: Presents the Account's balance:

Deposit account

- Account: Presents the payment order and the payee's name.

Transfer information

Contains a summary with the following data:

- Amount: The amount can be in pesos (MXN) or in dollars (USD).
- Amount MXN or USD (conversion): Displays the conversion of dollars to pesos or pesos to dollars, depending on the currency you selected.
- Exchange rate: Sell bank price of the day.
- RFC: It is displayed only if this field was selected in the Entry screen.
- IVA: It is displayed only if this field was selected in the Entry screen.
- Payee bank: Bank associated to the destiny bank.

- SWIFT/ABA: Displays the information registered on the Entry screen.
- Account payee: Displays the information registered on the Entry screen.
- Save as frequent operation: By selecting this option, the operation will be saved in frequent operations.
- Payer: Displays the information registered on the Entry screen.
- Payer´s address: Displays the information registered on the Entry screen.
- City and Country payer: Displays the information registered on the Entry screen.
- Payee: Displays the information registered on the Entry screen.
- Payee´s address: Displays the information registered on the Entry screen.
- City and Country: Displays the information registered on the Entry screen.
- Clearing house: Displays the information registered on the Entry screen.
- Clearing house account: Displays the information registered on the Entry screen.
- Notify the payee: Displays the information registered on the Entry screen.
- E-mail: Displays the information registered on the Entry screen.
- Message: Displays the information registered on the Entry screen.
- Entered by: It is displayed in case the transfer is sent by an entry operator user.
- User 1: Displays the name of the user who made the operation, as long as this last one has the faculties to make such operation; on the contrary, this field is not displayed.
- User 2: Displays the name of the user who made the operation; in case a User 2 it does not exist, this field is not displayed.