

## Index

» Massive Transfers - Create Files

2

## » Massive Transfers - Create Files

### What can I find on this page?

On this page, you can create files to make multiple deposits, a withdrawal or a deposit.

### How can I obtain the information I am interested in?

The page consists of the following options:

#### 1. New file

This option allows you to create a new file.

The screenshot shows the BancaNet Empresarial web interface. At the top, there is a navigation menu with options like 'Inquiries', 'Transfers and Payments', 'Taxes and Contributions', 'Collection', 'Investments', 'Additional Services', and 'Management'. The 'Transfers and Payments' menu is expanded, showing 'Summary', 'Transfers', 'Payments', 'Banamex Payroll', and 'Mass Transfer'. The user is logged in as 'MEGAMOTORS SA DE CV | ANDRES.BLANCARTE/GARCIA'. The page title is '» Mass transfers'. On the left, there is a sidebar with 'Create file', 'Upload file', 'Consult file', and 'Converter'. The main content area is titled 'Create File' and contains three radio button options: 'New File' (selected), 'Copying an existing file', and 'Continue data entry of Payments'. Below these options is a 'Movement Type' dropdown menu with 'Select an option' displayed. To the right, there are two informational boxes: 'A withdrawal / Multiple deposits' and 'One withdrawal / One deposit'. A 'Continue' button is located at the bottom right of the form area. At the bottom of the page, there is a footer with the text 'WEBE301-ND001-LACINTGTCLM819V-SFLATAP04U' and a 'Copyright' notice.

#### 2. Existing file copy

This option allows you to make a copy from an existing file to a new one.

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**BancaNet** Empresarial

Inquiries | **Transfers and Payments** | Taxes and Contributions | Collection | Investments | Additional Services | Management

Summary | Transfers | Payments | Banamex Payroll | **Mass Transfer**

MEGAMOTORS SA DE CV | ANDRES,BLANCARTE/GARCIA Friday March 22, 2013, 10:33 AM Central Mexico  
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### » Mass transfers

**Create File**  
Select the type of file to be created, enter the required data, select a withdrawal account and click "Continue".

- New File
- Copying an existing file
- Continue data entry of Payments

Movement Type  
Select an option

**A withdrawal / Multiple deposits**  
This option allows you to make multiple payments with withdrawal to a single account. This operation will be reflected on your statement as a single withdrawal.

**One withdrawal / One deposit**  
This option allows you to choose different withdrawal accounts to register your operations with date and time of individual application. These movements will be reflected on your statement as several withdrawals.

Note: The entry of payments applies only to files that have not been transmitted

[Continue](#)

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[Inquiries](#) | [Transfers and Payments](#) | [Taxes and Contributions](#) | [Collection](#) | [Investments](#) | [Additional Services](#) | [Management](#) [Copyright](#)

### 3. Continue payments entry

This option allows you to make a payment or continue with the payment entry.

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**BancaNet** Empresarial

Inquiries | **Transfers and Payments** | Taxes and Contributions | Collection | Investments | Additional Services | Management

Summary | Transfers | Payments | Banamex Payroll | **Mass Transfer**

MEGAMOTORS SA DE CV | ANDRES,BLANCARTE/GARCIA Friday March 22, 2013, 10:33 AM Central Mexico  
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### » Mass transfers

**Create File**  
Select the type of file to be created, enter the required data, select a withdrawal account and click "Continue".

- New File
- Copying an existing file
- Continue data entry of Payments

Movement Type  
Select an option

**A withdrawal / Multiple deposits**  
This option allows you to make multiple payments with withdrawal to a single account. This operation will be reflected on your statement as a single withdrawal.

**One withdrawal / One deposit**  
This option allows you to choose different withdrawal accounts to register your operations with date and time of individual application. These movements will be reflected on your statement as several withdrawals.

Note: The entry of payments applies only to files that have not been transmitted

[Continue](#)

WEBTEX01-HD001-LACINTGTDUAS18V-SFLATAP04U

[Inquiries](#) | [Transfers and Payments](#) | [Taxes and Contributions](#) | [Collection](#) | [Investments](#) | [Additional Services](#) | [Management](#) [Copyright](#)

## 4. Type of operation

Selection list with the following options:

- Choose an option:
  - One withdrawal/One deposit
  - One withdrawal / Multiple deposits.

After filling the required fields, the button "Continue" will be displayed.

The screenshot shows the BancaNet Empresarial web interface. At the top, there is a navigation menu with options like 'Inquiries', 'Transfers and Payments', 'Taxes and Contributions', 'Collection', 'Investments', 'Additional Services', and 'Management'. Below this, a breadcrumb trail shows 'Summary > Transfers > Payments > Banamex Payroll > Mass Transfer'. The user's name 'MEGAMOTORS SA DE CV | ANDRES,BLANCARTE/GARCIA' and the date 'Friday March 22, 2013, 10:33 AM Central Mexico' are displayed. The main heading is '» Mass transfers'. On the left, there is a sidebar with buttons for 'Create file', 'Upload file', 'Consult file', and 'Converter'. The main content area is titled 'Create File' and contains a form with three radio button options: 'New File', 'Copying an existing file', and 'Continue data entry of Payments' (which is selected). Below these options is a 'Movement Type' dropdown menu with a list of options: 'Select an option', 'A withdrawal / Multiple deposits', and 'One withdrawal / One deposit'. To the right of the dropdown, there are two text boxes explaining the options: 'A withdrawal / Multiple deposits' (described as making multiple payments with withdrawal to a single account) and 'One withdrawal / One deposit' (described as choosing different withdrawal accounts). A 'Continue' button is located at the bottom right of the form area. A note at the bottom of the form states: 'Note: The entry of payments applies only to files that have not been transmitted'.

The name of the file that is created is added to the combination.



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Inquiries Transfers and Payments Taxes and Contributions Collection Investments Additional Services Management Exit

Summary Transfers Payments Banamex Payroll **Mass Transfer**

MEGAMOTORS SA DE CV | ANDRES.BLANCARTE/GARCIA  
[Review e-mail and cellular](#)

Friday March 22, 2013, 10:33 AM Central Mexico  
Last Access on BancaNet Empresarial: 03/21/13, 04:25 PM Messages

## » Mass transfers

- Create file
- Upload file
- Consult file
- Converter

### Create File

Select the type of file to be created, enter the required data, select a withdrawal account and click "Continue".

#### Movement Type

A withdrawal / Multiple deposits

#### File type

Select an option

#### File Name

#### A withdrawal / Multiple deposits

This option allows you to make multiple payments with withdrawal to a single account. This operation will be reflected on your statement as a single withdrawal.

#### One withdrawal / One deposit

This option allows you to choose different withdrawal accounts to register your operations with date and time of individual application. These movements will be reflected on your statement.

Continue

#### What do you want to do?

[View transfers and payments summary](#)

[Set validation of beneficiaries by files](#)

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[Inquiries](#) | [Transfers and Payments](#) | [Taxes and Contributions](#) | [Collection](#) | [Investments](#) | [Additional Services](#) | [Management](#)

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After clicking on the "Continue" button, the screen will appear



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Inquiries Transfers and Payments Taxes and Contributions Collection Investments Additional Services Management Exit

Summary Transfers Payments Banamex Payroll **Mass Transfer**

MEGAMOTORS SA DE CV | ANDRES.BLANCARTE/GARCIA  
[Review e-mail and cellular](#)

Friday March 22, 2013, 10:40 AM Central Mexico  
Last Access on BancaNet Empresarial: 03/21/13, 04:25 PM Messages

## » Mass transfers

- Create file
- Upload file
- Consult file
- Converter

### Create File

Enter the information requested, select your debit account and click "Continue".

#### File information

#### File Name

S000

#### File type

Third Party Payment

#### Date and Description

#### Date

03/22/2013



#### Sequential

#### Description

#### Account

#### Debit account

Select an option

Continue

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[Inquiries](#) | [Transfers and Payments](#) | [Taxes and Contributions](#) | [Collection](#) | [Investments](#) | [Additional Services](#) | [Management](#)

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Once the information is added, you must click on the "Continue" button.

This will display the screen mode that is shown in the image, where the required information is indicated.

The screenshot displays the BancaNet Empresarial web application. A modal window titled "Payments record" is open, overlaying the main interface. The modal contains the following elements:

- Header:** "Payments record" with instructions: "Enter payment information and click 'Save and continue'. Once you have entered your total payments click 'Finish'. Optional: Enable the checkbox in order to keep the fields information for the next record."
- Registry to capture:** A light blue bar showing the number "1".
- Account type:** A dropdown menu currently set to "CLABE".
- Entity Type:** Two radio buttons: "Individual entity" (selected) and "Legal entity".
- Form Fields:**
  - CLABE: A text input field.
  - Last name: A text input field.
  - Maiden name: A text input field.
  - Name: A text input field.
  - Amount: A text input field.
  - Reference Number: A text input field.
  - Alphanumeric reference: A text input field.
- Buttons:** A red "Finish" button and a blue "Save and continue" button.

The background interface shows the "Mass transfers" section with options like "Create file", "Upload file", "Consult file", and "Converter". A "File Info" section is partially visible behind the modal.

Once the payment information is validated, as shown in the following image, click on the "Continue" button.



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Inquiries Transfers and Payments Taxes and Contributions Collection Investments Additional Services Management Exit

Summary Transfers Payments Banamex Payroll **Mass Transfer**

MEGAMOTORS SA DE CV | ANDRES.BLANCARTE/GARCIA Friday March 22, 2013, 11:02 AM Central Mexico  
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## » Mass transfers

- Create file
- Upload file
- Consult file
- Converter

What do you want to do?  
[View transfers and payments summary](#)  
[Set validation of beneficiaries by files](#)

### Payments Record

To add payments to your file click on "Add Payment". Once you have entered the total payments click "Continue".

File Info	
File Name	DFASD5
File Type	Third Party Payment
Application date	03/22/2013
Sequential	78
Description	PROVEEDORES
Debit account	1234567 - 870/565786
Balance MXN	\$ 607,302,083.74
Number of operations	1
Total amount MXN	1.00 MXN

Modify

### Registered Payments

The last payments registered in the file are showed

	Num	Type	Branch	Account	Amount	
<input type="checkbox"/>	1	Checking	117	7094605 ELIA PHP	1.00	<span>Modify</span>

Delete Add Payment

1 to 1 from 1

Continue

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Inquiries Transfers and Payments Taxes and Contributions Collection Investments Additional Services Management Exit

Summary Transfers Payments Banamex Payroll **Mass Transfer**

MEGAMOTORS SA DE CV | ANDRES.BLANCARTE/GARCIA Friday March 22, 2013, 11:03 AM Central Mexico  
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## » Mass transfers ?

- Create file
- Upload file
- Consult file
- Converter

**Create file**  
Confirm your file details and click "Accept"

File information	
File name	DFASD5
File type	Third Party Payment
Application date	03/22/2013
Sequential	78
Description	PROVEEDORES
Debit account	1234567 - 870/565786
Balance MXN	\$ 607,302,083.74

  

Payment type	Number of operations	Amount MXN
Checks	1	\$ 1.00
Credit cards	-	\$ -
Window Payment for individuals	-	\$ -
Window Payment for Companies	-	\$ -
<b>Totals</b>	<b>1</b>	<b>\$ 1.00</b>

**Additional options**

Remotely authorize

Return Accept

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[Inquiries](#) | [Transfers and Payments](#) | [Taxes and Contributions](#) | [Collection](#) | [Investments](#) | [Additional Services](#) | [Management](#)

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The screen requesting the challenge key will be displayed as shown in the following image.

