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» Massive transfers - File Consult

What can I find on this page?

On this page, you can see the details of your files classified as follows:

- One Withdrawal Multiple deposits
- One Withdrawal One deposit

How can I obtain the information that I am interested in?

The page consists of the following sections:

1. One withdrawal - Multiple deposits

Expandable section: By clicking "Collapse" \Box , the list of files can be hidden or visible. This list is presented as follows:

- Selection column: You can choose one or several records.
- File name: By clicking on this link, the file details will be shown.
- Type of file: Selection list with the options:
 - o Banamex Transfers
 - o Transfers other accounts
 - o Referenced payment order
- Application date: Calendar in which you have to choose the application date in day/month/year format.
- Sequential: Displays the sequential number of the file.
- Status: Selection list with the options:
 - Pending to transfer
 - \circ Transferred
 - o Applied

By clicking "Erase", the chosen records will be eliminated.

Where the client has undertaken an operation with a programmed (future) date, the following options are shown in the extreme right hand of the screen: Override and Cancel (file application).

2. Advanced search

Expandable section: By clicking "Collapse" \Box , the following elements could be hidden or become visible.

- Type of Consult: Selection list with the options:
 - o Remote
 - \circ Historical
 - o Referenced payment orders Answer files
- Type of file: Selection list with the options:
 - o Banamex Transfers
 - o Transfers to other accounts



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- Date: Calendar in which you have to choose the file date in day/month/year format.
- Sequential: Enter the sequential number:
- Save remote file as: Enter the name of the file.

By clicking "Consult", the *Details* screen will be displayed, showing the required file.

3. One withdrawal - one deposit

Expandable section: By clicking "Collapse" $\overline{\mathbb{A}}$, the files list could be hidden or become visible. This list is presented as follows:

- Selection column: One or several records can be chosen.
- File name: Displays the name of the file; by clicking on this link the file details will be shown.
- Number of operations (MXN and USD): Displays the number of operations in pesos and in dollars for the file.
- Total amount (MXN and USD): Displays the total amount in pesos and in dollars for the file.

By clicking "Erase" the chosen records will be eliminated.

By clicking "Share", the file(s) will be released so another user can see them or modify them.

» Payments one - one - Consult - Details (Bursts)

What can I find on this page?

On this page, you can Consult your file details, showing the classified operations summary according with the following status:

- Applied
- Rejected
- Received instructions
- Second signature is missing
- To verify

How can I obtain the information that I am interested in?

The page consists of the following sections:

1. File information

- File name.
- Transferred operations: Number of transferred operations.
- Pending to transfer: Number of operations pending to be transferred.
- Total file: Total of operations transferred and to be transferred.
- Operations summary: Chart with the following information:
 - Transferred operations status:
 - Applied



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- Rejected
- Received instructions
- Second signature is missing
- To verify
- Number of operations: Number of operations by status.
- Total: Total number of operations of each status.

2. Registered operations summary

Chart with the following information:

- Selection column: It is only displayed for the records with status *To verify*, *Rejected* or *Pending to transfer*, you can choose one or several records.
- "Detail" arrow or button 🕀
 - \circ Withdrawal account: It is displayed for all the types of account.
 - \circ $\,$ Currency: It is displayed for all the types of account.
 - o RFC: It is displayed for Banamex Own accounts, Other accounts, Credit card and Payment Bills.
 - o IVA: It is displayed for Banamex Own accounts, Other accounts, Credit card and Payment Bills.
 - Application date: It is displayed for Own accounts Banamex, Other accounts, Credit card, Payment Bills and Protected checkbook.
 - Concentration account: It is presented for Other accounts.
 - \circ Numeric reference: It is presented for Other accounts.
 - Alphanumeric reference: It is displayed for Other accounts.
 - Establishment number: It is displayed for Payment bills.
 - Capture line: It is displayed for Payment bills.
 - First check: It is presented for displayed checkbook.
 - Final Check: It is displayed for Protected checkbook.
 - Instruction: It is p displayed for Protected checkbook.
 - Amount per check: It is displayed for Protected checkbook.
- Registration number
- Account type: Banamex Own accounts, Other accounts, Credit cards, Payment bills or Protected checkbook.
- Deposit account: Displays the deposit account number.
- Status: Displays the operation status, in this classification:
 - \circ To be verified: It displays an alert among details and registration with the alert message. When the registration has this status, it will present the link "Repair".
 - o Transferred.
 - $\circ~$ Applied.
 - Rejected: Displays an error among the details and the registration with an error message. When the registration has this status, the link "Repair" will be displayed.
 - Pending to transfer: This record displays the link "Repair".

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• *Repair.* Depending on the account type, this link opens a window.

By clicking "Continue", the screen *Files transfer* will be displayed.

In order for you to edit all the records, you have to save a copy of each. By saving one copy, the operations will keep a *Pending* status, which enables you to erase, edit and transfer.

The operations with a status of *Pending* can be eliminated, transmitted, or modified.

The operations with a status *Rejected* can be modified; by clicking *Modify* the status will pass from *Rejected* to *Pending.*

In the file summary, the status (Applied, Rejected, Received instructions, Second signature is missing, To verify) will have a link that will execute an automatic filter on the registered operation list by status.

» Payments one - one - Consult -Details Summary (Totals) (Bursts)

What can I find on this page?

On this page, you can Consult the summary or details of the total amounts by status for each operation type in the file.

How can I obtain the information that I am interested in?

The page consists of the following sections:

1. File information

File name

2. Operations summary

Displays a chart for each account type:

- Transfers Banamex own account
- Transfers other accounts
- Credit card payment
- Bill payments
- Protected checkbook

3. Status

Column that displays the status:

- Pending for
- Second signature is missing
- Received instruction
- Applied
- Rejected
- To validate status

4. Number of operations

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Two columns: One displays the number of operations in MXN and the other in USD for each type of status. At the end the total of operations in MXN and USD will be shown.

5. Total amount

Two columns: One displays the total amount in MXN and the other in USD for each type of status. The total amount in MXN and USD will be displayed at the end.

» Payments one - one - Consult - Authorization pending (Bursts)

What can I find on this page?

On this page, you can Consult the summary or details of the authorization pending operations.

How can I obtain the information that I am interested in?

The page consists of the following sections:

1. File name

2. Status summary

- Chart with the number of operations for each type of status:
 - Transferring pending
 - Second signature is missing
 - \circ Received instruction
 - \circ Applied
 - o Rejected
 - o To validate
- File total: Displays the sum of all status.
- Selection column: It is shown only for the records with status To verify, Rejected or Transferring pending. You can choose one or several records.
- "Detail" arrow: Depending on the account type, the following information will be displayed.
 - Withdrawal account: It is presented for Banamex Own accounts, Other accounts, Credit Card, Payment Bills and Protected checkbook.
 - Currency: It is presented for Banamex Own accounts, Other accounts, Credit Card, Payment Bills and Protected checkbook.
 - o RFC: It is presented for Banamex Own accounts, Other accounts, Credit Card, Payment Bills.
 - o IVA: It is presented for Banamex Own accounts, Other accounts, Credit Card, Payment Bills.
 - Application date: It is presented for Banamex Own accounts, Other accounts, Credit Card, Payment Bills or Protected checkbook.
 - \circ $\,$ Concentrating account: It is presented for other accounts.
 - Numeric reference: It is presented for other accounts.
 - Alphanumeric reference: It is presented for other accounts.
 - Bank: It is presented for Payment Bills.

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- o Establishment number: It is presented for Payment Bills
- Capture line: It is presented for Payment Bills
- First check: It is presented for Protected checkbook.
- o Last check: It is presented for Protected checkbook
- o Instruction: It is presented for Protected checkbook
- o Amount per check: It is presented for Protected checkbook
- Registration number.
- Account type: Banamex Own accounts, Other accounts, Credit Card, Payment Bills or Protected checkbook.
- Deposit account: Displays the deposit account number.
- Amount: Displays the amount of the account's operation.
- Status: Displays the status of the operation in this classification:
 - o To verify
 - o Transferred
 - o Applied
 - o Rejected
 - Transferring pending

By clicking "Continue", the *Operation confirmation* screen will be displayed.

» Payments one - one - Confirmation - Authorization pending (Bursts)

What can I find on this page?

On this page, you can see the confirmation of the file operations to transfer.

How can I obtain the information that I am interested in?

The page consists of the following sections:

1. Transfers and payments

Chart with the following information:

- Type of operation: Displays the type of operation (Transfers Banamex own accounts, Transfers other accounts, Credit card payment and Payment bills).
- Number or operations: Displays the number of operations in MXN and USD.
- Total amount: Displays the total amount of the operations in MXN and USD.
- Displays the total number of operations in MXN and USD, as well as the total amount in MXN and USD.

2. Protected checkbook

Chart with the following information:

• Displays the options Activate, Deactivate, Prevent for theft / loss and Activation with amount.

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- Number of protected checkbooks: Displays the number or protected checking for each instruction. In the case of *Activation with amount* displays the number of activations and the amount.
- Total of operations: Sum of the number of protected checking and the activations.

3. Second digital signature

Field to enter the second digital signature.

By clicking "Accept", a window where you should enter your Challenge number to apply your operation will be displayed.

