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» SUA - File Payments

What can I find on this page?

On this page you can make the payment of the SUA through a file.

What to do if the system detects that your computer does not have the necessary program to import the files?

In case you do not have the program, a window will open with the option Client, to install it, with the following elements:

The Java button helps you to install the component by clicking on it.

1. In order to enable you to make the SUA payment, the file validate program will be downloaded in your computer.
2. This may take a few minutes. Please wait until the screen is fully displayed.
3. Click "Make the Payment".
4. The summary of payments lists the payments made.
5. If you want to see the detail of each of these payments, click "See detail".

This section is arranged as follows:

- File
- Business Registration
- Folio SUA
- Period of Payment:
- Authorization:
- Amount
- Application date:

» SUA - File Payments - Import

What can I find on this page?

On this page you can pay the SUA through the importation of a file.

In order to do this, it is indispensable for you to have the virtual machine Java (Java Runtime Environment →JRE) in your computing equipment.

How can I obtain the information I am interested in?

1. Click "Review".
2. Select the file that contains your payment(s) file(s).
3. Click "Continue".

Payments Summary

It is a section of the page in which you can see the list of payments made.

If you want to see the detail of each of these payments, click "See detail".

The summary of payments will be displayed in a chart with the following columns:

- File
- Business Registration
- Folio SUA
- Period of Payment (yyyymm)
- Authorization:
- Amount
- Application date:
- See detail

By clicking "Continue", the list of files contained in the selected folder will be displayed.

» SUA - File Payments - file selection

What can I find on this page?

On this page you can select the files for payment purposes.

How can I obtain the information I am interested in?

1. Select the file(s) you want to pay going to the selection frame.
2. Click "Validate".

You can send a maximum of 25 files or up to 2 Mb per transfer. If you want to transfer a file larger than 2Mb, select it and click "Validate".

By clicking Return, the window that allows you to select another folder or consult the summary of payments, will open again.

By clicking "Accept", the list of previously selected files will be displayed.

When making a massive importation of SUA files, you can upload the totality of files contained in the selected folder, regardless the quantity or the total weight of the files.

SUA - File Payments - file selection - Error

In case you have chosen more than 25 files, BancaNet Empresarial will display a window telling that you have exceeded the limit of 25 files per transfer.

In case the files, altogether, exceed 2Mb, BancaNet Empresarial will display a window, letting you know.

By clicking "Close", the *Files selection* screen will be displayed.

» SUA - File Payments - file selection - Validation

What can I find on this page?

On this page you can validate the selected files.

How can I obtain the information I am interested in?

1. Validate that the payment in your files was successful, afterwards click Continue.
2. If you want to see the error description of the not transferred files, click on the link No transferable; a window will open explaining the detail of the error.

» SUA - File Payments - Entry

What can I find on this page?

On this page, you can see the details of SUA summary of payments by file.

How can I obtain the information I am interested in?

The page consists of the following sections:

1. Accounts

- Withdrawal account:

Choose from the selection list, the account that you would like to use to make the tax payment. This list contains the ten more frequently used accounts.

If you do not find any of your accounts, click on *See all the accounts*; this option opens a window in which all the accounts are displayed, and where you can search by name, alias, branch or account number.

On this window, you can only select one account.

2. Summary of payments

In this section the following information is shown:

- File
- Business Registration
- Folio SUA
- Type of Payment:
- Period of Payment (year/month)
- Total to be paid:
- Detail of the record:
 - Credit to IMSS account
 - Credit to AFORE account
 - Credit to INFONAVIT account

- Summary of totals:
 - Number of files to be transferred
 - Total amount MXN

3. Additional options

- Program to future date: By selecting this option, the following information will be shown:
 - Date: Using a calendar you can choose the date to apply the operation. This calendar only allows the selection of one date.
 - Hour: Two selection lists are displayed, one to indicate the hour, with the values "00" to "23"; and another to indicate the minutes, with the values "00", "15", "30" and "45".
- Authorize remote form: By selecting this option, the following information will be shown:
 - Date: Using a calendar you can choose the date to apply the operation. This calendar only allows the selection of one date.
 - Hour: Two selection lists are displayed, one to indicate the hour, with the values "00" to "23"; and another to indicate the minutes, with the values "00", "15", "30" and "45".
- Maturity date: The maximum date to program is presented and, in consequence, to authorize the file.

Note: The programming and the remote authorization apply for all the batch of files, regardless the fact that each file within the same batch has different programming dates.

By clicking "Continue", the Confirmation of the operation screen will be displayed.

» SUA - File Payments - Confirmation

What can I find on this page?

On this page, you can confirm the information and the payment application.

How can I obtain the information I am interested in?

The page consists of the following sections:

1. Accounts

Presents the name of the account formed by the alias, the account and the balance.

2. Payment information

- Number of files:
- Total amount MXN

3. Summary of payments

This section presents the following information:

- File
- Business Registration
- Folio SUA

- Type of Payment:
- Period of Payment (year/month)
- Total to be paid:
- Detail of the record:
 - Credit to IMSS account
 - Credit to AFORE account
 - Credit to INFONAVIT account

By clicking "Return", you will be sent to the entry screen, keeping the information previously selected.

By clicking "Accept", a window will open in which you will be asked to enter your dynamic Code to apply the operation.

» SUA - File Payments - Application

What can I find on this page?

On this page, you can see that your payments have been transferred.

How can I obtain the information I am interested in?

The page consists of the following sections:

1. Accounts

Presents the name of the account formed by the alias, the account and the balance.

2. Payment information

- Number of files:
- Total amount MXN
- Entered by
 - User 1
 - User 2

3. Summary of payments

This section presents the following information:

- File
- Business Registration
- Folio SUA
- Type of Payment:
- Period of Payment (year/month)
- Total to be paid:
- Detail of the record:

- Credit to IMSS account
- Credit to AFORE account
- Credit to INFONAVIT account

» SUA - File Payments - Application - Details

What can I find on this page?

On this page, you can see the details of the application of the SUA payment by file.

How can I obtain the information I am interested in?

The page consists of the following sections:

1. Payment information

This section presents the following information:

- File
- Type of Payment:
- Folio SUA
- Period of Payment:
- Application date:
- Status:
- Reception folio
- Authorization:
- Entered by
- User 1
- User 2
- Withdrawal account:

2. Detail of the payment

This section contains a chart with three columns, each of them with its concept and amount:

- Credit to IMSS account The concepts that contains are the following:
 - Account 4 Insurances
 - Updating
 - Moratorium surchargesUnder this column is the total amount.
- Credit to AFORE account The concepts that contains are the following:
 - Retirement, severance pay and old age
 - Updating

- Moratorium surcharges
- Voluntary contributions
- Complementary contributions

Under this column is the total amount.

- Credit to INFONAVIT account The concepts that contains are the following:
 - Contributions Housing. Acc. Ind.
 - Contributions Housing. Amort. Loan.
 - Credit authorization:
 - Moratorium surcharges
 - Fine INFONAVIT
 - Donation FUNDEMEX

Under this column is the total for Housing and total ACV.

At the end of the chart you can see the total payment with the sum of all the totals of the columns.

By clicking "Return", you will be sent to the application (summary) screen.