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» Register Virtual Accounts - Direct Request

What can I find on this page?

On this page, you can generate a direct request for registering virtual accounts.

How can I obtain the information I am interested in?

The page consists of the following sections:

1. Virtual accounts registration

This section contains the following elements :

- Choose the type of application:
 - Direct application
 - Application by file
- Global account: Choose an account from the list.
- Number of virtual accounts to request (500 per application at most): Here you must register the number of virtual accounts you want to request.

By clicking “Continue”, the transaction confirmation screen will be displayed.

» Register Virtual Accounts - Direct request - Confirmation

What can I find on this page?

On this page, you can confirm the direct request of the virtual accounts registration.

How can I obtain the information I am interested in?

The page consists of the following sections:

1. Global account

It displays the global account.

2. Virtual accounts requested:

It displays the number of virtual accounts requested

3. Request date

It displays the request date.

By clicking “Back”, the previous data–entering page will be displayed.

By clicking “Accept”, the window, where you must register your Challenge to apply the transaction, will be displayed.

» Register Virtual Accounts - Direct Request - Application

What can I find on this page?

On this page, you can validate the application of your virtual accounts registration through a folio.

How can I obtain the information I am interested in?

The legend "virtual accounts application" will be displayed followed by the following elements:

1. Global account:

It displays the global account.

2. Virtual accounts requested

It displays the number of virtual accounts requested.

3. Request date

It displays the request date

4. User 1

It displays the name of user 1.

5. User 2

It displays the name of user 2.

6. Request status

It displays the request status.

Important: The legend "The requested accounts will be generated from tomorrow and will be available for checking for 5 days".

» Register Virtual Accounts - Request by file

What can I find on this page?

On this page, you can request, through a file, the virtual accounts registration.

How can I obtain the information I am interested in?

The page consists of the following sections:

1. Virtual accounts registration

Select one of the following options:

- Direct application
- Application by File
- File: This text field is followed by the button "Examine", which allows you to select or search a file.

Note: In case the file to import does not correspond to the selected option, an error message will be displayed indicating you should check your format and try to import it again.

In case the file to import contains more than 50 errors, an error message will be displayed indicating you should verify the information, make the necessary modifications and try to download it again.

In case you do not have any accounts incorporated to these services, BancaNet Empresarial will indicate you to ask your executive to activate the service of universal collection for your accounts.

By clicking "Continue", the transaction confirmation screen will be displayed.

» Register Virtual Accounts - Application by File - Confirmation

What can I find on this page?

On this page, you can confirm, through a file, the virtual account registration.

How can I obtain the information I am interested in?

The page consists of the following sections:

1. File

It displays the name of the file.

2. Global account

It displays the global account.

3. Virtual accounts requested

It displays the virtual accounts requested.

4. Application date

It displays the application date.

By clicking "Back", the previous data-entering screen will be displayed.

By clicking "Accept", a window where you must register your Challenge to apply the transaction.

» Register Virtual Accounts - Request by file - Application

What can I find on this page?

On this page, you can validate, through a folio, the application of your virtual account registration application.

How can I obtain the information I am interested in?

The option Virtual Accounts Application will be displayed, followed by the following elements:

1. File

It displays the name of the file.

2. Global Account

It displays the global account

3. Virtual accounts requested

It displays the number of virtual accounts requested.

4. Application date

It displays the application date.

5. User 1

It displays the name of user 1

6. User 2

It displays the name of user 2

7. Application status

It displays the application status.

Important: The following legend will be displayed: "The requested accounts will be generated from tomorrow and will be available for checking for 5 days".

» Register Virtual Accounts - Request by file - Layout error

What can I find on this page?

On this page, you can see the message of the error during the download of a virtual account registration file.

How can I obtain the information I am interested in?

The page consists of the following sections:

1. File

It contains the following elements:

- File name: It displays the name of the file.
- Valid registers: It displays the total valid registers.
- Invalid registers: It displays the total invalid registers.

2. Error Details

Section followed by a summary with the following columns:

- Registration number: It displays the registration number.
- Description: It displays the description of the register.
- Field: It displays the number of the field where the error is found.

By clicking "Accept", the screen "Accounts registration" will be displayed.