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What can I find on this page?

On this page, you can create files to make multiple collections, copy an existing file, or continue with the collections entry.

How can I obtain the information I am interested in?

The page presents the following options:

1. New file

With this option you create a new file.

2. Copy of an existing file

With this option you can make a copy from an existing file to a new one.

3. Continue entry of payments

With this option you can make or continue the collections entry.

4. File information

- File name:
- Enter the name of the file to be created.

When you filled the required fields, click "Continue".