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# » Investments - IOU

# What can I find on this page?

On this page, you can make deposits or withdrawals to your investments.

# How can I obtain the information that I am interested in?

The page consists of the following sections:

## 1. Operation type

Select the Make a deposit into your investment option.

## 2. Accounts

- Withdrawal account: Choose, in the selection list, the account where you want to withdrawal; it shows the account number, the alias and the balance of the investment.
- Deposit account (Investment): Choose from the selection list, the investment in which you want to make the deposit; it shows the account number, the alias and the balance of the investment.

## 3. Investment data

- Investment type: You must choose from the selection list, one of the following options:
  - $\circ$  MXN IOU with available capital and interests at the end of the term
  - $\circ$  MXN deposit certificates with monthly available returns
  - $\circ~$  DLLS IOU with available capital and interests at the end of the term
  - o DLLS deposit certificates with monthly available returns
  - $\circ$   $\;$  IOU Citi with available capital and interests and the end of the term
  - o Citi deposit certificated with monthly available returns
- Amount to be deposited (MNX): Enter the amount or quantity in pesos to deposit into your investment account.
- Term in days: By clicking on the calendar icon, located on the right side of the text field, where you must choose the date.

Note: You cannot select Saturdays or Sundays.

- Instructions to term: You must choose from the list one of the following options:
  - $\circ$   $\,$  Reinvest the earned capital and interests to the prevailing rate
  - o Reinvest just the capital to the prevailing rate
  - $\circ$   $\;$  Deposit the earned capital and interests into an account

#### 4. Additional options

Save as frequent operation: If you select this option, the operation will be stored in frequent operations. By clicking "Continue", the *Confirmation* screen will be displayed.



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# » Investments - IOU - Confirmation

## What can I find on this page?

On this page, you can see the details of your investment deposit, before applying it.

# How can I obtain the information that I am interested in?

The page consists of the following sections:

## 1. Accounts

- Withdrawal account: It shows the account name or alias, the number and the balance in pesos (MXN).
- Investment contract: The account name or alias and number are shown.

# 2. Investment data

Contains a summary of the following data:

- Operation type  $\rightarrow$  Opening r deposit, as the case may be
- Investment type → IOU MXN
- Term in days
- Amount:
- Maturity instructions
- Deposit account at maturity
- Frequent operation

By clicking "Back", you will be sent to the capture screen, saving the previously entered values By clicking "Accept", the operation will be applied and you will be sent to the transfer application screen.

# » Investments - IOU - Application

#### What can I find on this page?

On this page, you can see the details of your Investment deposit already applied.

# How can I obtain the information that I am interested in?

The page consists of the following sections:

# 1. Status

Applied with the authorization number.

# 2. Withdrawal accounts

- Withdrawal account: It shows the account name or alias, the number and the balance in pesos (MXN).
- Investment contract: The account name or alias and number are displayed.



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### 3. Investment data

Contains a summary of the following data:

- Operation type  $\rightarrow$  Opening or deposit
- Investment  $\rightarrow$  IOU MXN
- Term in days
- Amount:
- Maturity instructions
- Deposit account at maturity
- Frequent operation
- Entered by: It is displayed if a data entry user sends the transfer.
- User 1: Displays the name of the user who performed the operation, as long as he/she as the power to do so; otherwise, it is not displayed.
- User 2: Name of the user who performed the operation is displayed; in case there is no User 2, it is not displayed.

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# » Investments - IOU - Investing in a new term

# What can I find on this page?

On this page, you can make deposits into your investment, since you have investment folios available.

#### How can I obtain the information that I am interested in?

The page consists of the following sections:

# 1. Operation type

Select the Make a deposit into your investment option.

# 2. Accounts

- Withdrawal account: Choose, in the selection list, the account where you want to withdrawal; it shows the account number, the alias and the balance of the investment.
- Deposit account (Investment): Choose from the selection list, the investment in which you want to make the deposit; it shows the account number, the alias and the balance of the investment.
- Investment number: Selected option that enables the text field to enter the investment number.
- See investment numbers: Link that opens a window where you can select the investment numbers, according to the selected investment contract.
- Invest on a new term: You must select this option only if you wish to invest on a new term.

# 3. Investment data

- Investment type: Choose, in the selection list, one of the following options:
  - $\circ$   $\,$  MXN IOU with available capital and interests at the end of the term
  - MXN deposit certificates with monthly available returns

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- $\circ~$  DLLS IOU with available capital and interests at the end of the term
- o DLLS deposit certificates with monthly available returns
- $\circ$   $\,$  IOU Citi with available capital and interests and the end of the term
- Citi deposit certificated with monthly available returns
- Amount to be deposited (MNX): Enter the amount or quantity in pesos to deposit into your investment account.
- Term in days: By clicking the calendar icon, which is displayed on the right side of the text field, and select the date.

**Note:** You cannot choose Saturdays or Sundays.

- Instructions to the term: Choose, in the selection list, one of the following options:
  - o Reinvest the earned capital and interests to the prevailing rate
  - o Reinvest just the capital to the prevailing rate
  - $\circ$   $\,$  Deposit the earned capital and interests into an account
- Deposit account: List number in which you can select the deposit account at the end of the investment.

#### 4. Additional options:

Save as frequent operation: When you choose this option, the operation will be stored in the frequent operations.

By clicking "Continue", you will be sent to the operation confirmation screen.

# » Investments - IOU - investing on a new term - confirmation

#### What can I find on this page?

On this page, you can see the details of your investment deposit, before applying it.

### How can I obtain the information that I am interested in?

The page consists of the following sections:

#### 1. Accounts

- Withdrawal account: It shows the account name or alias, the number and the balance in pesos (MXN).
- Investment contract: The account name or alias and number are shown.

#### 2. Investment data:

Contains a summary of the following data:

- Operation type  $\rightarrow$  Opening or deposit
- Investment number
- Investment type
- Term in days

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- Amount:
- Maturity instructions
- Deposit account at maturity
- Frequent operation

B By clicking "Back", you will be sent to the capture screen, saving the previously entered values. By clicking "Accept", the operation will be applied and you will be sent to the transfer application screen.

# » Investments - IOU - Investing on a new term - Application

## What can I find on this page?

On this page, you can see the details of your Investment deposit already applied.

## How can I obtain the information that I am interested in?

The page consists of the following sections:

#### 1. Status

Applied with the authorization number.

### 2. Withdrawal accounts

- Withdrawal account: It shows the account name or alias, the number and the balance in pesos (MXN).
- Investment contract: The account name or alias and number are shown.

# 3. Investment data

Contains a summary of the following data:

- Operation type  $\rightarrow$  Opening or deposit
- Investment number
- Investment type
- Term in days
- Amount:
- Maturity instructions
- Deposit account at maturity
- Frequent operation
- Entered by: It is displayed if a data entry user sends the transfer.
- User 1: Displays the name of the user who performed the operation, as long as he/she as the power to do so; otherwise, it is not displayed.
- User 2: Name of the user who performed the operation is displayed; in case there is no User 2, it is not displayed.



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# » Investments - IOU - Increase

# What can I find on this page?

On this page, you can make deposits into your Investment, since you have investment folios available

# How can I obtain the information that I am interested in?

The page consists of the following sections:

## 1. Operation type

Select the Make a deposit into your investment option.

## 2. Accounts

- Withdrawal account: Choose, in the selection list, the account where you want to withdrawal; it shows the account number, the alias and the balance of the investment.
- Deposit account (Investment): Choose from the selection list, the investment in which you want to make the deposit; it shows the account number, the alias and the balance of the investment.
- Investment number: Option that is selected and enables the text field to enter the investment number.
- *See investment numbers*: Link that opens a window where you can select the investment numbers, according to the selected investment contract.
- Invest on a new term: You must select this option only if you wish to invest on a new term.

#### 3. Investment data

Amount to be deposited (MNX): You must enter the amount or quantity in pesos to deposit into your investment.

#### 4. Additional options:

Save as frequent operation: When selecting this option, the operation will be saved in frequent operations.

By clicking "Continue", you will be sent to the operation confirmation screen.

# » Investments - IOU - Increase - Confirmation

#### What can I find on this page?

On this page, you can see the details of your investment deposit, before applying it.

### How can I obtain the information that I am interested in?

The page consists of the following sections:

### 1. Accounts

- Withdrawal account: It shows the account name or alias, the number and the balance in pesos (MXN).
- Investment contract: The account name or alias and number are shown.

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## 2. Investment data

Contains a summary of the following data:

- Operation type  $\rightarrow$  Opening or deposit
- Investment number
- Investment type
- Term in days
- Amount:
- Maturity instructions
- Deposit account at maturity
- Frequent operation

By clicking "Back", you will be sent to the capture screen, saving the previously entered values.

By clicking "Accept", the operation will be applied and you will be sent to the transfer application of screen.

# » Investments - IOU - Increase - Application

# What can I find on this page?

On this page, you can see the details of your Investment deposit already applied.

# How can I obtain the information that I am interested in?

The page consists of the following sections:

# 1. Status

Applied with the authorization number.

# 2. Withdrawal accounts

- Withdrawal account: It shows the account name or alias, the number and the balance in pesos (MXN).
- Investment contract: The account name or alias and number are shown.

# 3. Investment data

Contains a summary of the following data:

- Operation type  $\rightarrow$  Opening or deposit
- Investment number
- Investment type
- Term in days
- Amount
- Maturity instructions
- Deposit account at maturity
- Frequent operation

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- Entered by: It is displayed if a data entry user sends the transfer.
- User 1: Displays the name of the user who performed the operation, as long as he/she as the power to do so; otherwise, it is not displayed.
- User 2: Name of the user who performed the operation is displayed; in case there is no User 2, it not displayed.

# » Investments - IOU - Decrease

## What can I find on this page?

On this page, you can make withdrawals from your investment.

## How can I obtain the information that I am interested in?

The page consists of the following sections:

# 1. Operation type

Select the Make a deposit into your investment option.

## 2. Accounts

- Withdrawal account (Investment contract): Choose, in the selection list, the investment where you want to withdraw; it shows the account number, the alias and investment balance.
- Investment number: Text field where you must enter investment number.
- See investment numbers: Link that opens a window where you can select the investment numbers, according to the selected investment contract.
- Deposit account: Selection list where you can choose the deposit account.

# 3. Investment data

• Withdraw total amount: If you choose this option, you may withdraw the full amount of your investment.

Note: This option will cancel the investment number.

• Amount to withdraw MXN: This option is selected and enables a text field where you must enter the amount to withdraw from your investment.

# 4. Additional options

• Save as frequent operation: If you select this option, the operation will be stored in frequent operations.

By clicking "Continue", you will be sent to the operation confirmation screen.

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# » Investments - IOU - Decrease - confirmation

## What can I find on this page?

On this page, you can see the details of the withdrawal from your investment, before applying it.

# How can I obtain the information that I am interested in?

The page consists of the following sections:

#### **1. Accounts**

- Withdrawal account (Deposit Certificate): Shows the account name or alias and the number.
- Deposit account: Shows the account number, name or alias and the balance in pesos (MXN).

# 2. Investment data

Contains a summary of the following data:

- Operation type
- Investment number
- Investment type
- Term in days
- Amount
- Maturity instructions
- Deposit account at maturity
- Frequent operation

By clicking "Back", you will be sent to the capture screen, saving the previously entered values By clicking "Accept" the operation will be applied and you will be sent to the transfer application of screen.

# » Investments - IOU - Decrease - application

#### What can I find on this page?

On this page, you can see the details of your account withdrawal already applied.

## How can I obtain the information that I am interested in?

The page consists of the following sections:

#### 1. Status

Applied with the authorization number.

#### 2. Withdrawal accounts

- Withdrawal account (Deposit Certificate): The account name or alias and number are shown.
- Deposit account: Shows the account number, name or alias and the balance in pesos (MXN).

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3. Investment data

Contains a summary of the following data:

- Operation type
- Investment type
- Investment type
- Term in days
- Amount:
- Maturity instructions
- Deposit account at maturity
- Frequent operation
- Entered by: It is displayed if a data entry user sends the transfer.
- User 1: Displays the name of the user who performed the operation, as long as he/she as the power to do so; otherwise, it is not displayed.
- User 2: Name of the user who performed the operation is displayed; in case there is no User 2, it is not displayed.

# » Investments - IOU - Decrease or cancel - confirmation

# What can I find on this page?

On this page, you can see the details of the total investment withdrawal or cancellation, before it is applied.

# How can I obtain the information that I am interested in?

The page consists of the following sections:

# 1. Accounts

- Withdrawal account (Deposit Certificate): The account name or alias and number are shown.
- Deposit account: Shows the account number, name or alias and the balance in pesos (MXN).

#### 2. Investment data:

Contains a summary of the following data:

- Operation type  $\rightarrow$  Total withdrawal
- Investment number
- Investment type
- Amount

By clicking "Back", you will be sent to the capture screen, saving the previously entered values

By clicking "Accept" the operation will be applied and you will be sent to the transfer application of screen.

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# » Investments - IOU - Decrease or cancel - Application

## What can I find on this page?

On this page, you can see the details of the total investment withdrawal already applied.

# How can I obtain the information that I am interested in?

The page consists of the following sections:

## 1. Status

Applied with the authorization number.

## 2. Withdrawal accounts

- Withdrawal account (Deposit Certificate): The account name or alias and number are shown.
- Deposit account: Shows the account number, name or alias and the balance in pesos (MXN).

## 3. Investment data

Contains a summary of the following data:

- Operation type
- Investment number
- Investment type
- Amount
- Entered by: It is displayed if a data entry user sends the transfer.
- User 1: Displays the name of the user who performed the operation, as long as he/she as the power to do so; otherwise, it is not displayed.
- User 2: Name of the user who performed the operation is displayed; in case there is no User 2, it is not displayed.