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What can I find on this page?

On this page, you can cancel and activate *Sweeps*.

How can I obtain the information I am interested in?

The page consists of the following sections:

- Structure number
- Structure name
- Branch
- Main account
- Name
- Sublevels
- Accounts total

1. Activate / Deactivate

Click the name of the structure whose set schedules you want to cancel or activate.

- This option allows you to activate the sweeps previously set in a structure.
- To activate a specific schedule, select it. To deactivate a schedule, deselect it.
- To modify a schedule, choose the option *Modify* which is on the section *Structures*.

“Continue” button: By clicking it, the activation or deactivation will proceed.

- Verify the information of the schedules to be activated or deactivated.
- To proceed with the operation, click “Accept”, to modify the schedules, click “Back”.
- The suspension or block of schedules takes place the same working day as the transaction's application.
- In the case of schedules activation, it will automatically take place the working day after the day it was carried out. An exception is made when the Sweep schedule is active and it is canceled due to a modification in the structure made on the very same day; in that case, the release will be displayed the same working day.
- In case you need to make a sweep the same day, choose the option *Force* in the section *Sweeps*.

To print your receipt, click “Print”.