Management > Own Accounts > Modify >

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### » Alias modification screen

#### What can I find on this page?

On this page, you can modify the information of the previously selected account.

### How can I obtain the information that I am interested in?

The page consists of the following sections:

#### 1. Specific Search

- To do a specific search, follow these instructions:
- Select from the selection list the Account type:
  - o Checking
  - o Master Account
  - o Debit Cards
  - o Loan
  - o IOU Investments
  - o At sight Investments
  - Loans, PyME Revolving Loans
  - o Horizon Funds
- (Optional) Enter the account number (for checks), contract number (for Master account, Investment, PyMe Revolving Loans, Loans) or card number (for Credit and Debit Card).
- In the case of Checks, an additional text box appears where you can (optional) enter the branch.
- By clicking "Search", the search results on the bottom of the screen will be displayed.

### 2. Accounts modification

This section presents the data of the account you selected:

- Checking
  - о Туре
  - o Account
  - $\circ$  Branch
  - o Account number
  - $\circ$  Currency
  - o Interbank CLABE
  - o Name
  - $\circ$  Online banking use
  - o Alias
- Master Account
  - о Туре



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- o Account
- o Contract
- o Currency
- o Name
- $\circ$  Online banking use
- o Alias
- Debit Cards
  - o Type
  - o Account
  - $\circ$  Card
  - Currency
  - o Name
  - $\circ$  Online banking use
  - o Alias
- Loan
  - о Туре
  - o Account
  - $\circ \ \text{Card}$
  - o Currency
  - o Name
  - $\circ$   $\,$  Online banking use  $\,$
  - $\circ$  Alias
- IOU Investments
  - о Туре
  - o Account
  - o Contract
  - o Currency
  - o Name
  - o Online banking use
  - o Alias
- At sight Investments
  - о Туре
  - o Account
  - o Contract
  - o Currency
  - $\circ$  Name
  - o Online banking use



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Page 4

- o Alias
- Loans, PyME Revolving Loans
  - о Туре
  - o Account
  - o Contract
  - o Currency
  - o Name
  - $\circ$  Online banking use
  - $\circ$  Alias
- Horizon Funds
  - o Type
  - o Account
  - o Contract
  - o Currency
  - o Name
  - $\circ$  Online banking use
  - o Alias

In all type of accounts mentioned above, the *Alias* field is the only one where you can modify the account description.

By clicking "Back", the previous Account Query screen will be displayed.

By clicking "Continue", you will be sent to the operation confirmation screen.

### » Alias modification screen - confirmation

### What can I find on this page?

On this page, you can see the confirmation of the modification of the account alias that you previously selected.

### How can I obtain the information that I am interested in?

The page consists of the following sections:

### 1. Account information

This section presents the data of the account you selected:

- Checking
  - о Туре
  - o Account
  - o Branch
  - o Account number

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- Currency
- $\circ$  Interbank CLABE
- o Name
- $\circ$  Online banking use
- Master Account
  - o Type
  - o Account
  - o Contract
  - Currency
  - o Name
  - o Online banking use
- Debit Cards
  - о Туре
  - o Account
  - $\circ \ \text{Card}$
  - o Currency
  - o Name
  - o Online banking use
- Loan
  - о Туре
  - o Account
  - $\circ \ \text{Card}$
  - o Currency
  - o Name
  - $\circ$  Online banking use
- IOU Investments
  - o Type
  - o Account
  - o Contract
  - o Currency
  - o Name
  - $\circ$  Online banking use
- At sight Investments
  - о Туре
  - o Account
  - o Contract
  - o Currency



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- o Name
- $\circ$  Online banking use
- Loans, PyME Revolving Loans
  - о Туре
  - $\circ$  Account
  - o Contract
  - o Currency
  - o Name
  - $\circ$  Online banking use
- Horizon Funds
  - о Туре
  - o Account
  - o Contract
  - o Currency
  - o Name
  - o Online banking use

### 2. Modification data

Account alias: Displays the alias of the modified account,

By clicking "Back", the previous capture screen will be displayed.

By clicking "Continue", you will be sent to the operation confirmation screen.

### » Alias modification screen - application

### What can I find on this page?

On this page, you can see the application and authorization of the modification of the account alias.

### How can I obtain the information that I am interested in?

The page consists of the following sections:

### 1. Data entry clerk

Displays the data of the user who made the entry but has no Faculties to apply it.

### 2. Authorizers

Displays the data of the authorized users, whether Individual or joint.

### 3. Account information

This section presents the data of the account you selected:

• Checking



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- o Type
- o Account
- o Branch
- $\circ$  Account number
- o Currency
- o Interbank CLABE
- o Name
- o Online banking use
- Master Account
  - o Type
  - o Account
  - o Contract
  - o Currency
  - o Name
  - o Online banking use
- Debit Cards
  - о Туре
  - o Account
  - o Card
  - o Currency
  - $\circ$  Name
  - $\circ$  Online banking use
- Loan
  - о Туре
  - o Account
  - $\circ$  Card
  - o Currency
  - o Name
  - Online banking use
- IOU Investments
  - о Туре
  - o Account
  - o Contract
  - o Currency
  - o Name
  - o Online banking use
- At sight Investments



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- o Type
- o Account
- o Contract
- o Currency
- o Name
- o Online banking use
- Loans, PyME Revolving Loans
  - o Type
  - $\circ$  Account
  - o Contract
  - Currency
  - $\circ$  Name
  - $\circ$  Online banking use
- Horizon Funds
  - о Туре
  - $\circ$  Account
  - $\circ$  Contract
  - o Currency
  - o Name
  - $\circ$  Online banking use

### 4. Modification data

Account alias: Displays the alias of the modified account,

